

Sarah · Lillian · Brownstein

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Select Work Experience

Stage Manager, Freelance 2022 - Present

- o Responsibilities include keeping scripts updated during development periods, and communicating between all tech departments and producers.
- o Calling all performances, keeping track of all moving scenic and properties elements, writing and distributing daily schedules and reports, and running rehearsals.

Intimacy Director and Coordinator, Freelance 2024 - Present

- o Choreographing scenes that involve intimate physical contact, creating culture of consent, advocating for actors, and ensuring a level of comfort throughout the process.

Production Manager, Allsorts Inc 2024 - 2026

- o Responsibilities included budget and project management, corresponding with clients, compiling equipment inventory, order tracking and maintenance, and coordinating daily operations.
- o Worked in collaboration with ABC News to support the construction of new studios and large news events, including the 2024 Presidential Debate.

Professional Apprentice Program, Stage Management Focus, The Juilliard School 2023 – 2024

- o Responsibilities included assisting with the stage management duties of events and productions throughout the school.
- o Served as Production Stage Manager, Calling Stag Manager, and assistant Stage Manager for theatre, dance, and opera, and working with Production Shops, Special Events, and the Concert Office.

Venues Assistant Stage Manager, Tribeca Film Festival 2024

- o Ensured the excellence of all events occurring within SVA, VEC, and AMC during the Tribeca Festival.
- o Provided production assistance for all theatre functions (panels, Q&As, performances, award shows, etc) across multiplexes during the Tribeca Festival.

Stage Manager, Mercury Store 2022 - 2023

- o Coordinated schedules and communication between artists.
- o Supported artists in the room as needed, created and adhered to a daily schedule, and wrote daily reports.
- o Ensured Mercury Store facility guidelines, anticipated any potential issues or conflicts, and interfaced with Production Manager on day-of needs as they come up.

Production/Stage Management Apprentice, Perseverance Theatre 2021 - 2022

- o Assistant stage managed all mainstage productions. assisting with office admin, company management, and box office responsibilities.
- o Prepared production paperwork, researched for and worked alongside tech departments.
- o Assisted with office admin, company management, and box office responsibilities.

Producer, Downstage Theater Company 2019 - 2020

- o Co-head of the company management and production/technical departments.
- o Helped to create the season schedule and budget.
- o Acted as line producer on two larger productions, and produced a number of community events.

Theatre Management Intern, The Paper Bag Players 2018

- o Supported sales and marketing departments, organized files, produced lists, researched and collected data, and sent out mailings to inform local schools about the 60th anniversary show.

Social Media Intern, Poetry Society of New York 2018

- o Developed and maintained social media profiles and platforms to promote the New York City Poetry Festival 2018.

Legal Intern, Law Offices of Naiman & Naiman 2015 - 2016

- o Researched, opened and closed cases, and supported the development of legal briefs.

Education

Sarah Lawrence College Graduated 2021

- o Bachelor of the Arts, Liberal Arts with a concentration in theatre management/production and literature.

Class Afloat, West Island College International, Acadia University 2016 - 2017

- o Learned to sail upon tall ship, Gulden Leeuw, approximately 20,000 nautical miles in the Atlantic Ocean.
- o Worked as a deckhand, adjusted rigging, supported work in the galley, and helped to maintain ship.

Awards and Certifications

Intimacy Directors and Coordinators, Inc. Anticipated Certification 2026
Currently in the process of gaining certification in intimacy direction for stage and film.

The Greta Minsky Prize for Stage Management 2021
Awarded to a person in possession of a kind and generous spirit, a great collaborator and leader, and overall, an excellent stage manager.

Osha-30 Certification 2025

Osha-10 Certification 2023

CPR and First Aid Certification 2023

Skills

- o Project coordination and Time management
- o Social media marketing and management
- o Resourceful, Adaptable, Empathetic
- o Microsoft and Google suites
- o Q-Lab, sound, and light board programming and
- o Research and Communication

*References available upon request.

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Production List

Production Stage Manager

<i>The 7th Voyage of Egon Tichy</i>	Sinking Ship Productions & Theater in Quarantine	2024 - Present
<i>Death Takes A Holiday</i>	Village Light Opera Group	2025
<i>Up Your Ass: A New Opera</i>	Target Margin Theater	2025
<i>A Little Night Music</i>	Village Light Opera Group	2025
<i>The Baker's Wife</i>	Village Light Opera Group	2024
<i>The Roommate</i>	Millbrook Playhouse	2023
<i>Beoing Beoing</i>	Millbrook Playhouse	2023
<i>Double Trouble</i>	Millbrook Playhouse	2023
<i>Looking Over the President's Shoulder</i>	Millbrook Playhouse	2023
<i>Three Sisters</i>	The Juilliard School	2023
<i>Psycho Gyno!</i>	Independently Produced by Sarah Morse and Carina Torres	2023
<i>Ernie's Secret Life</i>	Concrete Temple Theater	2022 - 2023
<i>Our Country</i>	Octopus Theatricals	2022 - 2023
<i>Charlotte Cushman, the Actress</i>	The Juilliard School	2022
<i>The Book Club Play</i>	Bristol Valley Theater	2022
<i>Cowboy Versus Samurai</i>	Bristol Valley Theater	2022

Assistant Stage Manager

<i>War and Peace</i>	Mercury Store	2024
<i>Abingdon Square</i>	The Juilliard School	2024
<i>Spring Dance</i>	The Juilliard School	2024
<i>Later the Same Evening (Opera)</i>	The Juilliard School	2023
<i>Fun Home</i>	Perseverance Theatre	2022
<i>The Brothers Paranormal</i>	Perseverance Theatre	2022
<i>Voyager One</i>	Perseverance Theatre	2021
<i>Curve of Departure</i>	Chester Theatre Company	2019
<i>Now Circa Then</i>	Chester Theatre Company	2019

Intimacy Director & Coordinator

<i>Death Takes A Holiday</i>	Village Light Opera Group	2025
<i>UNSEX'd</i>	JB Theatricals	2025
<i>A Little Night Music</i>	Village Light Opera Group	2025
<i>With Iron Teeth (Short Film)</i>	Independently Produced by Rachel Kerry	2025
<i>Psycho Gyno!</i>	Independently Produced by Sarah Morse and Carina Torres	2024-2025
<i>The Baker's Wife</i>	Village Light Opera Group	2024